

# Introducing the Simpli-Agenda Management Suite



## Time Saving

Automate your organization's workflows, so you can keep everything running more smoothly and efficiently.



## Intuitive Use

Intuitive, easy to use software so you can upload, organize and distribute files within minutes or seconds.



## Cost Saving

Our software is designed and priced for civic governments needs so costs are predictable and cost effective.



## Cloud Based

Two servers provide you a secure system for disaster recovery, instant updates and the ability to access files from anywhere.

### Simpli-Agenda

- Agenda Item Creation
- Workflow Approval
- Unlimited Meetings
- Unlimited Support
- Mobile Compliant
- Legislative History
- MS Office Integration
- Bookmarked PDF's
- AgendaTRAC Integration

### Records Management

- Records Retention
- Revision Control
- Check In/Out Tracking
- Meta Data Architecture
- Recently Accessed
- Outlook Integration
- Contract Management
- FOIA Workflows
- Unlimited Workflows

### AgendaTRAC

- Google Like Search
- Full-text Searchable
- Unlimited Users
- Unlimited Training
- Constituent Downloads
- Packet Print Cost Savings
- Fast Document Uploads
- YouTube Integration
- Secure Information Logins